

**BOARD OF EDUCATION
REGULAR MEETING MINUTES
AUGUST 27, 2019**

A regular meeting of the Enfield Board of Education was held at Town Hall in Council Chambers, located at 820 Enfield Street, Enfield, CT on August 27, 2019.

1. **CALL TO ORDER:** The meeting was called to order at 7:00 PM by Walter Kruzel.
2. **INVOCATION OR MOMENT OF SILENCE:** Scott Ryder
3. **PLEDGE OF ALLEGIANCE:** Scott Ryder
4. **FIRE EVACUATION ANNOUNCEMENT:** Walter Kruzel announced the fire evacuation announcement.
5. **ROLL CALL:**

MEMBERS PRESENT: Rich Regnier, Chris Rutledge, Charlotte Riley, Tim Neville, Scott Ryder and Walter Kruzel

MEMBERS ABSENT: Sarah Hernandez. Tina LeBlanc & Ashley Depeau

ALSO PRESENT: Mr. Christopher J. Drezek, Superintendent and Mr. Andrew B. Longey

6. **BOARD GUEST(S)**

a. **Gold Award Project**

Mr. Drezek welcomed Olivia Trosen to tonight's meeting.

Ms. Trosen stated she is a senior at Enfield High School and is an ambassador to the Girl Scouts Troup 10355. She thanked the Board for inviting her. She tried to attend a meeting during last year. She presented a power point presentation about her Gold Project - Skin Cancer that included information about what you know about skin cancer; who can get it; the ABCDE's; protecting yourself; avoiding tanning salons and the difference between sunscreen and sun block.

Ms. Trosen stated she presented this information to a grade 6 class at JFK during the 2018-19 school year. Her presentation was made for younger students to understand.

Mr. Regnier thanked her for her presentation and for this report. He is glad you could present this to sixth graders. As a student, your message can speak volumes to our students. Your research is amazing, and he applauds your efforts. He can just imagine what you will do when you graduate.

Ms. Trosen stated she wanted her project not to only be a one-time thing. She would like this to make an impact in our community for years to come. This information can be used as part of the health curriculum about skin care awareness.

Mrs. Riley stated she knows what you went through preparing this as a former Gold Award recipient to another. This project is very detailed. You worked your tail off obtaining this information. She thanked your parents for their support. She also thanked her for bringing this to our sixth graders. She spoke to Ms. Trosen during the girl scouts Mall Madness event last year. You did a great job there also. Congratulations!

Mr. Neville thanked Ms. Trosen for a job well done. Spreading your knowledge as a student speaks volumes. This is a valuable lesson for our students to hear from another student. This is something that was not taught to us. Thank you very much for your presentation.

Mr. Ryder thanked her for this information. You have written this in a way that we can share it with students in grades 3-5. Preventing sun damage early on is the key. He has friends and family members that have skin cancer. Sharing this information is important.

Ms. Trosen stated it is important to share this information with parents.

Chairman Kruzel thanked Ms. Trosen for her presentation. You have planted the seeds, now let's see them grow. This is something we can continue with. Thank you for all your hard work.

Mr. Regnier would like to share this information with KITE to share with parents and their programming. Mr. Neville stated he will share this presentation with KITE.

Mr. Drezek congratulated Ms. Trosen. It was a pleasure working and communicating with her. It was done in a manner that is well beyond her years. She is well on her way to doing great things. Congratulations and thank you Olivia.

7. SUPERINTENDENT'S REPORT

- a. First Day of School – as presented
- b. Enfield Adult Education Anniversary – as presented
- c. Eagle Academy & STOWE Early Learning Center Update – as presented

Mr. Drezek reminded everyone that Friday, August 30th is an early dismissal day and Monday, September 2nd schools and offices will be closed for Labor Day.

8. AUDIENCES - None

9. BOARD MEMBER COMMENTS

Mr. Ryder wished all the students a great 2019-20 school year. He is excited for the school year to start. He reminded drivers about our students being at the bus stops early in the morning. After tomorrow, there will only be 180 days to go and then it will be summer 2020. He wished everyone good luck. He also thanked our parent volunteers at our schools for everything you have been doing getting the back to school packets ready and assisting our school secretaries for the start of the new year. We also did some welcome back lunches and breakfasts.

Mr. Regnier thanked his wife for handling all the back to school jitters tonight so he could be here. We have great staff at all our schools. He welcomed back the students, staff and newly hired staff. We are happy with our new principal at Eli Whitney.

Mr. Regnier is looking forward to the start of the JFK project. He thanked Mr. Drezek and staff for everything they have done getting the Eagle Academy ready. This is a beautiful building. He thanked them for the shirts. The building has been reconfigured to meet the needs of our students and this program is awesome and will serve the needs of our students for years to come.

Mr. Regnier was nervous about the Stowe Early Learning Center and how it would work out. B&G has made everything work. He thanked Ms. Valley and Ms. Edelstein for everything they have done. No corners have been cut or stones been left unturned. We have 2 great programs for all the students in this building. There are still a couple of things that need to be completed.

Mr. Regnier stated the Farmers Almanac is predicting a lot of snow. He urged Mr. Drezek to check with our meteorologist about this.

Mr. Regnier added that it has been great serving with all the Board members. He wished everyone good luck during this school year. He wished the administration good luck also.

Mr. Rutledge thanked Ms. Trosen for her public health message on Skin Cancer.

Mr. Rutledge welcomed back everyone to a new school year and adding that there are only 180 days left to the school year after tomorrow. He added there are 17 weeks until Christmas.

Mr. Rutledge reported Enfield High School will hold picture day on Friday, August 30th. Students can purchase parking passes for \$35 and will be sold on a first come first served basis. The proceeds from the parking passes will benefit Safe Grad. Parent drop-offs start at 7:00 AM and you are requested to use the loop by the STEAM Wing. Buses will drop-off/pickup by the Auditorium. Parent pickups will start at 2:15 PM to allow the 40 buses to leave the school.

Mr. Rutledge relayed a message he received from an Enfield Resident about the lights on the Athletic Field are left on during the early morning hours (3:00 AM) after football games. He would like to see this addressed.

Mrs. Riley wished all students the best of luck on the first day of school. She is repeating the message her child's principal sent him. She urged students to do their personal best, because my best is different than your best and as long as you are doing your best, that is all that matters. Be kind to everyone and lend a helping hand.

Mrs. Riley thanked our staff, B&G and custodians for getting our schools ready. She thanked our staff for their dedication to our students. This has not gone unnoticed. She wished everyone a good school year.

Mr. Neville thanked Olivia for her presentation, and he will present this information to KITE to share with parents.

Mr. Neville agreed that the collaboration as a town to bring the Eagle Academy to fruition is outstanding. It was a great opening. He does not know of another town that could have pulled this project off in a year. We had a vision and we made this work. This program gives our town such pride. This is good for our kids. He thanked everyone involved with this project. We need to continue doing these kind of great things for our students. That is why we are here.

Chairman Kruzel has faith in our staff. Our staff does wonderful things in our town. He is not just referring to school employees. This includes all of town employees. Everyone helped to get this project done. He has faith in all our staff. When we all put our minds together, we can get many things accomplished. We have planted the seeds, now let them grow. Look at our early learning center and how much this has grown.

Chairman Kruzel thanked the ETV staff for filming the 2018-19 EHS graduation ceremony. He has watched it several times over the summer. He believes his speech was the best. The student speeches were also good.

Chairman Kruzel agreed that summer is over. It is time for the first day of school. There are 180 days of school after tomorrow and graduation will be here before you know it.

Mrs. Riley added that drivers need to stop for school buses if their lights are flashing yellow or

red. Please stop. We do not want anyone to get hurt. If the stop sign is out – stop. Being five minutes late is not worth the life of a child.

Chairman Kruzal agreed that all drivers need to slow down and watch out for school buses.

10. UNFINISHED BUSINESS - None

11. NEW BUSINESS

a. Approve Board of Education Representatives and Alternates

Mrs. Riley read the names of the 2019-20 Student Representatives and Alternates:

- New Student Representative: Madison Daigneau, Gr. 11 and New Student Alternate Syerra Taliceo, Gr. 11
- Returning Student Representative: Daniel Golden, Gr. 12 and Returning Student Alternate Sophia Santiago, Gr. 12

Mr. Ryder moved, seconded by Mrs. Riley that the Enfield Board of Education approves the Board of Education Representatives and Alternates as presented.

A vote by **roll-call 6-0-0** passed unanimously.

b. Approve Joint Facilities Committee Elector

Mr. Neville moved, seconded by Mrs. Riley that the Enfield Board of Education tables Item #11b Appoint Joint Facilities Committee Elector until the September 9, 2019 meeting.

A vote by **show-of-hands 6-0-0** passed unanimously.

c. Approve Additional SRO's

Mr. Rutledge moved, seconded by Mr. Neville that the Enfield Board of Education approves the adding the additional SRO's.

Discussion:

Chairman Kruzal stated these are additional SRO's that were approved by the Town Council at a July 2019 meeting.

Mr. Neville stated we have always had 3 SRO's.

Mr. Ryder added we are expanding the number of SRO's that will be traveling to our schools during school hours.

Mr. Rutledge agrees the additional SRO's will increase our student safety. We can't discuss the numbers and where they will be for student safety. He thanked the Town Council for approving this.

A vote by **roll call 6-0-0** passed unanimously.

d. Approve BOE Policy #1330 Use of School & Town Facilities – First Reading & Second Reading

Mr. Regnier moved, seconded by Mrs. Riley that the Enfield Board of Education approves BOE

Policy #1330 Use of School & Town Facilities as a First and Final reading waiving the second reading as presented.

Discussion:

Mr. Rutledge asked if we should suspend the rules for waiving the second reading.

Chairman Kruzel stated it is not needed since it has been included in the motion and is on the agenda.

A vote by **roll call 6-0-0** passed unanimously.

e. Approved BOE Policy #6141.32 Computer Network and/or Internet Student Acceptable Use Agreement – First Reading & Second Reading

Mr. Regnier moved, seconded by Mr. Rutledge that the Enfield Board of Education approves BOE Policy #6141.32 Computer Network and/or Internet Student Acceptable Use Agreement as a First and Final reading waiving the second reading as presented.

Discussion:

Chairman Kruzel urged our students to handle the iPads with care and please take care of them. Use them wisely.

A vote by **roll call 6-0-0** passed unanimously.

f. Approved BOE Policy #3545.2 Transportation of Private School Students Out-of-Town – First Reading & Second Reading

Mr. Regnier moved, seconded by Mr. Rutledge that the Enfield Board of Education approves BOE Policy #3545.2 Transportation of Private School Students Out-of-Town as a first and final reading waiving the second reading as presented.

A vote by **roll call 6-0-0** passed unanimously.

12. BOARD COMMITTEE REPORTS

a. Curriculum Committee

Mr. Neville reported the Curriculum Committee met on August 22, 2019. They reviewed proposed changes to the Program of Studies. We also discussed the SAT scores. We will present this information to the entire Board later.

b. Finance, Budget Committee

Mrs. Riley reported the Finance, Budget Committee met on August 19th. We will approve financial reports later tonight.

c. Policy Committee

Mr. Regnier reported the Policy Committee met on August 21st. We discussed several policies that we just approved. We will meet again on September 4th and will continue with the 5000 series. We will have just enough time to finish the 5000 series before the next Board is elected. We also discussed adding a second audience and second Board member comments to the agenda.

d. Leadership Committee - None

e. Joint Facilities Committee

Mr. Neville reported Phase II at Henry Barnard is complete and we still have 13% of the Barnard roof left to be done. The committee has chosen Eli Whitney as the next school we will address. We are working on the bid package for the Whitney roof. We are still waiting to receive the funds from the State to be placed back into the sinking fund from Phase I. This project is going very well.

Chairman Kruzel reported adding a third phase for the Barnard roof does not make the State happy.

f. JFK Building Committee

Chairman Kruzel reported we met on August 22nd. We are almost done with phasing. The contractor will work with the architect on finalizing this. We will be planning the budget costs.

Mr. Neville added this should be done this week. We are moving along and are on schedule. We will meet again in two weeks.

g. Joint Security Committee

Chairman Kruzel reported we just approved the SRO's.

Mrs. Riley asked if the Joint Security Committee will meet before this term is over.

Mr. Ryder added we will meet again in October.

h. Any Other Committees

Chairman Kruzel reported the Joint Insurance Committee will also meet in October.

13. APPROVAL OF MINUTES

Mr. Rutledge moved, seconded by Mr. Neville that the Regular Meeting Minutes of June 11, 2019 be approved. A vote by **show-of-hands 6-0-0** passed unanimously.

Mr. Neville moved, seconded by Mr. Rutledge that the Special Meeting Minutes of June 19, 2019 be approved. A vote by **show-of-hands 6-0-0** passed unanimously.

14. APPROVAL OF ACCOUNTS PAYROLL

Mrs. Riley moved seconded by Mr. Rutledge that the Enfield Board of Education accepts the superintendent's certification for:

- The month of May 2019, total expenditures amount to \$7,851,377.66, broken down between payroll totaling \$4,345,858.38 and other accounts totaling \$3,616,519.28. All payments have been made in accordance with the approved budget and are properly accounted for within the books of accounts. Copies of approval for check invoices are properly documented.

A vote by **show-of-hands 6-0-0** passed unanimously.

Mrs. Riley moved seconded by Mr. Rutledge that the Enfield Board of Education accepts the superintendent's certification for:

- The month of June 2019, total expenditures amount to \$7,955,848.33, broken down between payroll totaling \$2,876,369.51 and other accounts totaling \$5,079,478.82. All payments have been made in accordance with the approved budget and are properly accounted for within the books of accounts. Copies of approval for check invoices are properly documented.

A vote by **show-of-hands 6-0-0** passed unanimously.

Mrs. Riley moved seconded by Mr. Neville that the Enfield Board of Education accepts the superintendent's certification for:

- The month of July 2019, total expenditures amount to \$1,218,591.75, broken down between payroll totaling \$463,870.73 and other accounts totaling \$754,721.02. All payments have been made in accordance with the approved budget and are properly accounted for within the books of accounts. Copies of approval for check invoices are properly documented.

A vote by **show-of-hands 6-0-0** passed unanimously.

Line Item Transfers

Mrs. Riley moved seconded by Mr. Rutledge that the Enfield Board of Education accepts the line item transfer request for FY2019:

From: 100 – Salaries	\$ 253,561
200 – Benefits	\$ 915,334
400 – Repairs/Maintenance	\$ 5,303
600 – Tech/Supplies/Materials	\$ 240,327
900 – Other Funds	<u>\$ 312,795</u>
Total	\$1,728,320
To: 300 – Professional Services	\$1,156,900
500 – Support Services	\$ 538,919
700 – Equipment	\$ 8,501
800 – Dues/Subscriptions/Graduation	<u>\$ 24,000</u>
Total	\$1,728,320

A vote by **show-of-hands 6-0-0** passed unanimously.

15. CORRESPONDENCE AND COMMUNICATIONS - None

16. EXECUTIVE SESSION

Mr. Neville moved, seconded by Mrs. Riley that the Enfield Board of Education enter Executive Session for Matter(s) Related to Attorney Client Privilege.

A vote by **show-of-hands 6-0-0** passed unanimously.

The Board remained in Council Chambers for the Executive Session. Both Mr. Drezek, Mr. Longey and Attorney Christine Chinni joined the Board in Executive Session.

No Board action occurred while in Executive Session.

17. ADJOURNMENT

Mrs. Riley moved, seconded by Mr. Neville to adjourn the Regular Meeting of August 27, 2019.

All ayes, motion passed unanimously.

Meeting stood adjourned at 8:25 PM.

Tina LeBlanc
Secretary
Board of Education

Respectfully Submitted,

Kathy Zalucki, Recording Secretary